



Name: <u>Julia Ezzo</u>	Primary Position: <u>Government Information, Packaging, & Political Science</u>
Rank: <u>Librarian II/CA</u>	Primary Division: <u>Collections</u>
Secondary Assignment(s): <u>Cataloging</u>	Appointment: (AN, AY, Other) <u>AN</u>
	Duration of Leave: (if applicable)

A. SELF EVALUATION of PERFORMANCE OF RESPONSIBILITIES:

The 2020-2021 evaluation year was unusual due to the COVID-19 pandemic, which resulted in myself and many others working from home beginning on March 16, 2020. Much of my collections management and maintenance with government documents requires that I work in the building with the physical collection, but due to the work from home order, these projects are delayed. With the pivot to online education, I worked with many of my faculty in the Department of Political Science to find online equivalents for their course materials, such as streaming video and textbooks. With the pandemic, a fair number of my plans for the year had to be postponed or cancelled.

- Census activities: I planned to install an exhibit on 3 West for the decennial Census (planned for April-July 2020), but that was cancelled due to COVID. I was invited to present at the March 19, 2020 Reference meeting to talk about how librarians can assist patrons with completing the Census—this was also cancelled. I did create a libguide with questions and answer to help our patrons with filling out the Census, including how students who live on campus and had to move home should count their residency.
- 2020 Presidential Election activities: I had been working with the MSUVote committee to organize an in-person panel discussion related to the election at the MSU Libraires for the fall to coincide with the presidential election. However, due to COVID, this was cancelled.
- Was on search committee for the Scholarly Communications Librarian. Position posting was postponed due to COVID and the hiring chill.
- I added two new responsibilities to my primary. In the fall, I became liaison to the School of Packaging and manage the PKG fund. In February, I began managing the European Union fund (EUR).



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- Worked with the State Data Center (SDC) to set up a listserv hosted by MSU and sponsored by the MSU libraries. Provided listserv training via Zoom to SDC staff (Ashley Tarver, Populations Analyst and Eric Guthrie, State Demographer). I help moderate the listserv.
- Continued to assist a researcher MSU's Department of Community of Sustainability with finding Census and related data for their research projects. I began working with this researcher in November 2019 and this collaboration has continued through July 2020. Examples of data requested include city and county-level information regarding income, poverty, race, housing vacancy rates, food security, public assistance recipients, and suburban migration to show "white flight" for a time period of 1940-present. As an expert in finding government produced data, I am able to leverage my skills to provide this researcher with the data they need, so they can focus on analyzing and synthesizing the provided data. The researcher and I met several times during the 2020-2021 year over Zoom to discuss data needs and how to use data resources.
- Finished working on the Michigan Politics Web Archiving micro grant project. We issued our final report in April 2020. We continued crawling Michigan local election websites for the November 2020 election. The project team is working on a journal article about our efforts for this project.
- I participated in the Summer Research Opportunity Program (SROP) on July 7, 2020 and worked with a Political Science student with recommending search strategies and relevant resources for their research project.
- I collaborated with Eric Tans and the Education Coordinator at the MSU Surplus Store and Recycling Center on creating a libguide focused on environmental justice, with an emphasis on sustainable purchasing to reduce waste at the point of purchase.
 - The Education Coordinator and other staff at the Recycling Center have been promoting this guide within their unit and I was asked if I would be willing to



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collaborate with IPF's Diversity, Equity, and Inclusion Council to create a libguide on DEI issues with the intended audience being IPF staff (spring 2021). I am working on this libguide with Ranti Junus.

Fall 2020 library instruction

- Packaging 480: Packaging Laws and Regulations. I created a libguide and voice over PowerPoint presentation for this course.
- Packaging 485: Packaging Development. Along with Anita Ezzo and Breezy Silver. Explained the differences between laws and regulations and showed the class how to find applicable local, state, and federal laws and regulations regarding their assigned packaging project. Instruction done using Camtasia and uploaded to MediaSpace.
- Political Science 422: Exit Polling. I created a libguide for resources related to exit polling and public opinion and created a Camtasia recording demonstrating how to use these resources.
- MC 498: Community Development in Lansing. I created a libguide on resources related to community development in Lansing with an emphasis on Census and demographic information. I created a video tutorial on how to use Census resources, such as data.census.gov, Social Explorer and Policy Map.

Spring 2021 Library Instruction

- Packaging 102: Introductory Packaging Seminar. I was invited to present to this class over Zoom on February 23, 2021 and provide an overview of resources for Packaging students. As many of these students are first-year with little to no library experience, my session also covered the basics of using the library's website.
- Packaging 485: Packaging Development. I created a new video recording for the Packaging resources part of this instruction session to replace Anita Ezzo's materials.



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- MC 380: Social Policy. I created a libguide for resources related to social policy based on the course’s final research paper requirements.
- MC 384: Metropolitan Society. I created a libguide with resources for researching metropolitan societies, with an emphasis on Detroit (per the course’s focus).

Due to the pandemic and not being in the library building, my work with Cataloging video games was stalled while we waited to see if in-person restrictions would be lifted and while the library grappled with how to safely allow library staff to take materials home to catalog. Once procedures were put in place for taking materials home, I worked with the Jonah Magar, the Video Game Coordinator, to catalog video games (PS4 and Nintendo Switch) at home.

While I did not attend the virtual ALA conferences for Annual and Midwinter this year, I did attend ALA Government Documents Round Table (GODORT) sessions and meetings as they were held outside of the formal ALA conference schedule and they were free for all to attend. I continued to serve as a member of GODORT Steering as chair of the Nominations Committee. I also attended the Fall and Spring Federal Depository Library Program (FDLP) conferences, both held virtually. I was appointed by the Director of GPO to the FDLP’s Depository Library Council (DLC) in the spring of 2020 to serve a three-year term. This committee is responsible for setting up the fall and spring conference programs and serve as an advisory group to GPO and the Director of GPO. This includes providing written commentary on any legislation related to Title 44 of the United States Code (this section governs the FDLP). I provided written commentary related to Title 44 U.S.C. §1907 and §1917. Council's feedback was sent to the Superintendent of Documents to be shared with the Committee on House Administration and Senate Rules Committee.



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B. SELF EVALUATION of SCHOLARLY AND CREATIVE ACTIVITIES:

- I presented over Zoom at the MSUL with Ed Busch on April 17, 2020 on our work with the Michigan Politics Web Archiving micro grant.
- A journal article is in progress on the Michigan Politics Web Archiving project, with information related to the project team's work capturing sites for the November 2020 election. This article will be submitted to *DttP: Documents to the People* (the journal for ALA GODORT)
- I wrote an update to the Peace and Conflict Studies chapter for the book *Magazines for Libraries*, June 2020.
- As liaison to the School of Packaging, I have begun attending the Sciences/Health Sciences journal article discussion group.
- I am attending the BTAA Liaison Institute (January 27-March 24, 2021). This virtual institute requires 1-hour meetings, twice a month.
- The APIs of Data.gov Redux. Help! I'm an Accidental Government Information Librarian series. Hosted by the North Carolina Library Association and ALA GODORT. February 18, 2021. There were over 100 registrants for the live webinar and since being uploaded at the start of March 2021, it was been viewed an additional 75 times.
 - The Chair of GODORT asked if I would be willing to do a reboot of this webinar, which originally occurred in 2016. Since then, it has been the most viewed webinar on the Help! I'm an Accidental Government Information Librarian's YouTube channel (over 3,600 views).

Continuing Education:

- Open Educational Resources -- Build a Lesson Using Free Government Resources. April 7, 2020. Webinar presented by the FDLP Academy.



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- Coronavirus frauds and scams: What you need to know. April 8, 2020. Webinar presented by the FDLP Academy.
- Your City, Your Issues - Civic Engagement Workshops for Staff and Students. April 20, 2020. Webinar presented by the Help! I'm an accidental Government Information series.
- Open Web Resources Available from the Department of Homeland Security (DHS) Geospatial Management Office (GMO). April 29, 2020. Webinar presented by the FDLP Academy.
- Overview of COVID-19 and CDC's Response to the Pandemic with a Highlight of Federal COVID-19 Resources. May 5, 2020. Webinar presented by the FDLP Academy.
- Not Just in English Anymore: Locating and Using Government Resources in Other Languages. May 15, 2020. Webinar presented by the FDLP Academy.
- Introducing Documents Data Miner 3 - The Next Generation FDLP Data Mining and Collection Management Tool. May 20, 2020. Webinar presented by the FDLP Academy.
- Cataloging and Indexing at the U.S. Government Publishing Office. May 26, 2020. Webinar presented by the FDLP Academy.
- Impact of COVID 19 to 2020 Census Operations. May 28, 2020. Webinar presented by the FDLP Academy.
- The Presidential Records Act in the Age of Twitter. June 2, 2020. Webinar presented by the FDLP Academy.
- What Should Librarians Know About Differential Privacy and the 2020 Census? June 10, 2020. Webinar presented by the FDLP Academy.
- Government Documents Exhibits: Planning and Developing Your Own. June 17, 2020. Webinar presented by the FDLP Academy.
- Digital Collections at the Law Library of Congress: Past, Present and Future. June 30, 2020. Webinar presented by the FDLP Academy.



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- Aliens in Arizona, the Bermuda Triangle, and Area 13: Answering Controversial Questions From Our Users, Calming Fears, and Promoting Government Information as Reliable and Accurate. July 16, 2020. Webinar presented by the FDLP Academy.
- What were they thinking?! Exploring America's voting preferences and attitudes using the American National Election Study. July 16, 2020. Webinar presented by the Help! I'm an accidental Government Information series.
- Promoting Government Information and Your FDLP Collection in Your Website, August 16, 2020. Webinar presented by the FDLP Academy.
- Cite It with Style! How to Cite Government Information Resources like a Pro. September 15, 2020. Webinar presented by the FDLP Academy.
- Secrets of the Super Searchers. September 22, 2020. Webinar presented by the FDLP Academy.
- Census Microdata: What, Why and Where. October 13, 2020. Webinar presented by the Help! I'm an accidental Government Information series.
- Society, Culture and Politics: The Government has Resources to Make you Socially, Culturally and Politically Educated. November 19, 2020. Webinar presented by the FDLP Academy.
- Current Population Survey: the Labor Survey for the United States. January 21, 2021. Webinar presented by the Help! I'm an accidental Government Information series.
- Proposed Legislative Changes for the FDLP. January 28, 2021. Webinar presented by the FDLP Academy. Webinar presented by the FDLP Academy.



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C. SELF EVALUATION of SERVICE AND/OR PROFESSIONAL ACTIVITIES:

- In April 2020, I was appointed to a three-year term on the Depository Library Council. This group serves as an advisory group to GPO and its Director. Council also plans and organizes the Fall and Spring FDLP conferences. Council has two-hour meetings every month with GPO.
 - I was appointed to the Digital Deposit Working Group. This group meets twice a month and is working on issues related to digital deposit of government information, with a focus on born-digital “fugitive” (documents that should be disseminated through the FDLP but aren’t) materials and providing recommendations on how to assist GPO with issues related to “fugitive” documents.
 - This group created a project with volunteers in the government information community to examine how they search for “fugitive” documents. We created a detailed work form for collecting the search strategies used by these volunteers. I led 3 out of the 4 training sessions for our volunteers. The working group is now evaluating the work forms and I am using the form to create training documentation and a best practices guide to share with the government information community to help give guidance for searching for “fugitive” documents.
- I am a member of a subgroup within the Digital Deposit working group that is examining the feasibility of the transmittal of born-digital materials from GPO to depository libraries much in the same way that GPO currently disseminates tangible items. This subgroup has been interviewing representatives from the different types of libraries (regional, selective, tribal, academic, public, state, preservation steward, consortium) to discuss issues that would affect participation in such a program. I led three of these interviews. We are currently distilling the information from these interviews and will provide our recommendation to the rest of the members of the Digital Deposit working group, with feedback eventually going to GPO staff.



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- Chair of ALA GODORT nominations, ex-officio position. Participate in monthly GODORT Steering meetings.
 - Solicited volunteers to run for GODORT Leadership positions.
 - Moderated a panel presentation on September 18, 2020 for GODORT's Friday chats, discussing the open leadership roles and talking with those currently serving in those positions to try to encourage more nominations.
 - Solicited volunteers for GPO's Depository Library Council. Sent application packet of nominees to ALA's Executive Board for approval and sent ALA's approval of candidates to the Superintendent of Documents at GPO.
- Volunteered to maintain the State Agency Database libguide page for Michigan. This is an ALA GODORT sponsored resource.
- Nominated for the Bylaws Committee at the MSUL.
 - Appointed. I created a Microsoft Teams space to aid in knowledge transfer and organization and migrated relevant bylaws documents.
- Michigan Memories Content Team member. I continue to work as a member of the Content Team for the Michigan Memories project (michmemories.org). This collaborative project is part of the Michigan Service Hub and serves as a resource for primary sources housed at Michigan institutions. The primary audience for this project is K-12 Michigan educators.
 - I created a Qualtrics survey and sent it out to K-12 educators to find out their needs in relation to Michigan-focused primary resources. This survey examined how they use primary sources in the classroom, get an understanding of the issues they face in finding and using quality primary sources, what material type they prefer to use (maps, diaries, gov docs, images, etc.), and discover what groups of people they wish they could have primary sources for (African Americans, Native Americans, factory workers, etc.). The last question was to help the team prioritize our creation of online exhibits and lesson plans highlighting these different groups of people using sources within Michigan Memories, as well as what cultural institutions we need to work with to get more useful primary sources ingested into Michigan Memories.



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- We are organizing a focus group of K-5 teachers for the end of March to present a sample exhibit and accompanying lesson plan on Lighthouses and get their feedback regarding the usability and usefulness for this exhibit and lesson plan. This sample will be used as a template for our work going forward.