



Name:	<u>Julia Ezzo</u>	Primary Position:	<u>Government Information & Political Science Librarian</u>
Rank:	<u>Librarian II/CA</u>	Primary Division:	<u>Collections</u>
Secondary Assignment(s):	<u>Cataloging</u>	Appointment: (AN, AY, Other)	<u>AN</u>
		Duration of Leave: (if applicable)	

pastA. SELF EVALUATION of PERFORMANCE OF RESPONSIBILITIES:

For the 2019-2020 evaluation year, I have been focusing on collaborative opportunities, both within the MSU community and outside the university. Notable collaborations include:

- Finding and compiling data for a researcher in MSU's Department of Community of Sustainability to help facilitate their various research projects. I began working with this researcher in November 2019 and this collaboration has continued through March 2020. Examples of data requested include city and county-level information regarding income, poverty, race, housing vacancy rates, food security, public assistance recipients, and suburban migration to show "white flight" for a time period of 1940-present. As an expert in finding government produced data, I am able to leverage my skills to provide this researcher with the data they need, so they can focus on analyzing and synthesizing the provided data.
- In the fall I worked with a faculty member in the Department of History to do a literature review and find court documents related to an 1852 California Land Commission dispute between the Roman Catholic Church. This required extensive research on my part through secondary sources, digitized legal collections, and government information resources. In the end I was able to provide this faculty member with the documents need for their book.
- The Michigan Politics Web Archiving Project is a microgrant funded by the MSU Libraries to capture websites related to local political issues, such as candidate websites and local government pages, including meeting minutes, agendas, and videos as these sites are rarely archived, taken down promptly after elections, but incredibly important to future researchers. This team is comprised of myself, Ed Busch, Elisa Landaverde, Jessica Martin, and Lydia Tang. We held a focus group with faculty in History and Political Science, Library of Michigan staff, and the Ingham County Clerk to talk about the types of local sites that would be most beneficial to their research and in their



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classrooms. I used that feedback to generate a spreadsheet of websites for Ingham County candidates from the 2019 election cycle and searched to see if and how often these sites might be preserved through the Internet Archive. Our funding allowed us to hire a graduate student to do the web capturing and I created a libguide to serve as an access point to the captures housed in Archive-It. Ed Busch and I presented a lightning talk at the Mid Michigan Digital Practioners meeting to talk about this project, with presentation slides created by the entire grant team. Additionally, the grant team is collaboratively creating presentation slides that all of the team members can use to present at professional conferences. We're also creating a follow-up survey for our focus group participants and their feedback will be incorporated into our final report.

- I have been working with a populations analyst in the Department of Technology, Management, and Budget and the state demographer to help enhance communication within the State Data Center affiliate program (SDC is a network set up by the Census Bureau to link data experts in each state to support local researchers and facilitate communication with the Census Bureau). The MSU Libraries will be sponsoring a listserv for this network that I will be maintaining for DTMB.
- In December 2019, I was asked to become a member of the Michigan Memories content team, along with three other individuals from universities throughout the state. The purpose of this group is to find primary source collections about Michigan that have either already been digitized or can be digitized from around the state and ingest these into one portal. In addition to adding primary source documents, the content team also creates lesson plans for K-12 educators so that they can easily incorporate these primary sources into their classrooms. We are currently working on identifying Michigan documents related to the Suffragist Movement and creating a one to two-day lesson plan incorporating these sources.

In September, I presented at the Reference Meeting to talk about political science resources, highlight some of the assignments from high-enrollment classes and suggest



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strategies for assisting students find resources. I also participated in the Reference meeting's Dazzling Database Showcase in December where I talked about Voxgov and how it can be used to find what politicians and federal agencies are saying on their social media pages and how one can use this resource to view political discourse for upcoming elections. I also taught the following instruction sessions:

- Fall 2019:
 - Political Science 800: Political Theory and Research Methods. This class was for first year graduate students, many of whom were new to MSU and unfamiliar with the resources that we have to offer. I provided an overview of resources of interest, with an emphasis on available data collections. Some of these graduate students became TA's in the spring and contacted me asking me to purchase films and ebooks to use in their courses.
 - Political Science 422: Ethnic Politics. I provided instruction on finding scholarly articles in a variety of databases, as well as finding international newspaper articles, public opinion poll data from around the world, and documentaries.
 - Political Science 100: Introduction to American Government. This class had an enrollment of approximately 200 students and the instructor asked that I talk about resources to help with their final research paper: an argumentative essay proposing a 28th amendment to the Constitution. As many of the students were first year, the instructor also asked that I talk about using the library in general. For this session I covered the basic elements of a constitutional amendment and how it differs from a bill, how to use resources like Congress.gov to find bills and proposed amendments, and how to use that information to create their own amendment. How to use the library's catalog to find books and how to use discipline-specific databases to find scholarly articles, as well as newspaper articles and public opinion data that they can use to strengthen their essays.



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- Packaging 485: Packaging Development. Along with Anita Ezzo and Breezy Silver. Explained the differences between laws and regulations and showed the class how to find applicable local, state, and federal laws and regulations regarding their assigned packaging project.
- Spring 2020:
 - James Madison 498: Community Development and Civic Engagement in Lansing. Provided an overview of finding local and state information, such as Census data and education data.
 - Political Science 100: Introduction to American Government. This class is offered every semester, each time with about 200 students and I taught the same content as the fall, but modified my instruction based on the types of reference questions I encountered from the fall students, as well as based on feedback from the instructor related to common trends he saw with fall submissions. For example, the instructor noted that when he allowed students to cite their sources in any style for the fall, this led to a lot of confusion and ended up complicating grading. The instructor decided the spring class would use Chicago style and they asked that I provide instruction during my session on how to cite in this style.

In the fall, I began using LibCal to facilitate scheduling consultations with researchers. I have seen an increase in the number of in-person consultations requested and I appreciate the streamlined scheduling.

For my secondary assignment in Cataloging, I have continued to work on cataloging video games and their related peripherals, such as special controllers. This year my main focus was working on cataloging games on a handful of platforms: Xbox 360, Xbox One, PlayStation 4, and PlayStation Portable. By focusing on specific platforms, I am able to catalog more quickly. In addition to games donated by Rovi, I have also worked on creating procedures and work



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flows for video games purchased by subject specialists for classes, as well as Rovi video games that do not have Rovi call numbers

I continue to regularly attend webinars produced by the Federal Depository Library Program to learn new skills related to finding and using government information. I also attend the FDLP conference in the fall and (virtually) in the spring, as this is the best conference to stay up-to-date on trends and tools related to government information and coordinating a successful Federal Depository library. It is also an invaluable networking event. In addition, I also attend webinars produced through the North Carolina Library Association's Help! I'm an Accidental Government Information Librarian, which provides information related to all aspects of government information librarianship, including working with international government information. A big change this year is the deactivation of the Census Bureau's website American FactFinder. American FactFinder has been the portal for accessing census data since 2001 but due to a variety of factors, it is being replaced with a new portal: data.census.gov. Since much of my work and instruction relies on census data, I have been attending as many training webinars produced by the Census Bureau to learn more about data access through the new portal.



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B. SELF EVALUATION of SCHOLARLY AND CREATIVE ACTIVITIES:

Presentations

- Political Science Resources Presentation at the September 5, 2019 Reference Meeting.
- Mid Michigan Digital Practitioners November 1, 2019
 - Presented a lightning presentation on the Michigan Politics Web Crawling Project (more details below) with Ed Busch, with presentation slides created by collaboratively with the grant team members (myself, Ed, Jessica Martin, Elisa Landaverde, and Lydia Tang).
- Dazzling Database Showcase December 19, 2019
 - Poster-style presentation on Voxgov at the MSU Libraries.

Editorial Work

DttP (Documents to the People journal) reviewer, September 2019-Present

- Assists the Lead Editor in evaluating manuscript submissions and determine if manuscripts are in the scope of the journal, as well as the quality and accuracy of the research presented. Provides feedback on the manuscript, suggests improvements, and makes recommendations to the editor.

Grants

Michigan Politics Web Crawling Project

- This microgrant explored the capture and curation of local political and election websites using an existing Archive-It subscription. Local election websites are particularly vulnerable to loss and are less likely to be captured, which is challenging for researchers since so much content for elections is born-digital. Grant team members in addition to myself are Ed Busch, Jessica Martin, Elisa Landaverde, and Lydia Tang.
 - On September 12, 2019, the grant team hosted a focus group of nine individuals (five faculty members (three from Political Science and two from History), one participant from local government, two stakeholders from the Library of Michigan, and one stakeholder from MSU Libraries (not inclusive of the microgrant team).
 - I created a spreadsheet of websites to crawl for this project and checked to see if these sites have already been crawled by the Internet Archive, and if crawled, how frequently.
 - I created a libguide with links to the Archive-It crawls to help users access the archived websites.



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- We are collaboratively creating a follow up survey to send to the focus group participants asking for their feedback regarding the libguide and the project as a whole.
- We are working on writing a final report discussing our project and methods and to provide suggestions for how this project could be continued and expanded to better preserve these particularly vulnerable websites.

Educational Resources

In December 2019, I became a member of the Michigan Memories project (michmemories.org). This small team is made up of 4 individuals including myself from University of Michigan, Oakland University, and Wayne State University. Our role is to identify primary source materials with a Michigan focus that are either digitized already or can be digitized and include them in the Michigan Memories portal. We also create lesson plans for K-12 educators to assist with incorporating these primary sources into their curriculum. This group meets weekly.

Conferences

- April 15-17, 2019, FDLP Spring Virtual Meeting
- May 17, 2019, GODORT of Michigan Conference and Meeting. Wayne State University.
- June 5, 2019, Regional Forum. Virtual meeting led by our regional library at the University of Minnesota.
- June 20-24, 2019, ALA Annual Conference. Washington, D.C.
- October 21-23, 2019, FDLP Fall Conference. Arlington, VA.

Continuing Education and Professional Development

- April 16, 2019, The 2017 Economic Census: A Preview of What's New and What's Coming Soon. Webinar presented by the Census Bureau.
- April 18, 2019, Teaching and Learning Beyond the Classroom: Get Creative with Non-Course Library Instruction. Presentation by the MSU Libraries' Art of Liaison series.
- June 5, 2019, Who, What, Where, When and How? Legislative Research When You've Reached the End of What You Know. Webinar presented by the FDLP Academy.
- June 5, 2019, Hidden Gems and Where to Find Them on census.gov. Webinar presented by the Census Bureau.
- June 13, 2019, FDLP PURL Usage Report - Analyzing Usage of Digital FDLP Resources. Webinar presented by the FDLP Academy.
- June 20, 2019, New Updates to data.census.gov. Webinar presented by the Census Bureau.



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- July 25, 2019, Providing Access to Digital Documents. Webinar presented by the FDLP Academy.
- August 29, 2019, Census Business Builder 2.6: What's New. Webinar presented by the FDLP Academy.
- July 25, 2019, Exploring Census Data: Healthcare. Webinar presented by the Census Bureau.
- September 5, 2019, data.census.gov: Navigating a New Site for Census Bureau Data. Webinar presented by the Census Bureau.
- September 12, 2019, The 2017 Economic Census First Look: How to Access it on data.census.gov. Webinar presented by the Census Bureau.
- September 18, 2019, Discover Economic History with FRASER. Webinar presented by the FDLP Academy.
- September 19, 2019, Industry Research using the Economic Census. Webinar presented by the North Carolina Library Association's Help! I'm an Accidental Government Information Librarian Series.
- December 5, 2019, Defense Department Statistical Resources. Webinar presented by the FDLP Academy.
- December 5, 2019, data.census.gov: Q & A. Webinar presented by the Census Bureau.
- January 21, 2020, Accessing the Economic Census for Local Area Data on data.census.gov. Webinar presented by the Census Bureau.
- January 29, 2020, 2020 Census and How It Will Impact Libraries. Webinar presented by the FDLP Academy.
- January 30, 2020, Introduction to OpenRefine: Using Open Software to Weed and Manage your Government Documents Collection. Webinar presented by the FDLP Academy.
- January 30, 2020, World Bank Online Resources Every Government Information Librarian Should Know About. Webinar presented by the North Carolina Library Association's Help! I'm an Accidental Government Information Librarian Series.
- February 18, 2020, 2020 Decennial Census Operations. Webinar presented by the Census Bureau.
- February 19, 2020, Collecting and Tabulating Ethnicity and Race Responses in the 2020 Census. Webinar presented by the Census Bureau.
- February 24, 2020, Quest I Foundations (Introduction to LGBTQA+ Identities). Presentation at the MSU Libraries by the LBGT Resource Center.
- March 11, 2020, Women-Owned Businesses. Webinar presented by the Census Bureau.



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C. SELF EVALUATION of SERVICE AND/OR PROFESSIONAL ACTIVITIES:

American Library Association (ALA) Government Documents Round Table (GODORT)

Secretary, July 1, 2018 – June 30, 2019

- Keeps an accurate record of all meetings of GODORT and the Steering Committee and makes these records available before the next regularly called meeting of GODORT or Steering Committee.
- Assists the Bylaws and Organization Coordinator in identifying policies and procedures that have been revised or adopted during GODORT meetings.
- Is a voting member of the Steering Committee and is required to attend all GODORT Membership meetings and Steering Committee meetings at Midwinter and Annual and attend all virtual and in-person meetings held between conferences.
- Serves as a moderator for the GODORT member listserv, ensuring only appropriate messages are distributed to list subscribers.

Moderator, GOVDOC-L listserv

- This requires me to receive and review messages prior to posting to the listserv to ensure that only appropriate messages are distributed to listserv subscribers. I also monitor listserv error reports to resolve any errors related to posting or delivery of messages. Each moderator is solely responsible for one of these two tasks each month.

GODORT of Michigan

Past President, 2019-2020

Webmaster, 2019-present

- Creates and maintains content on the GODORT MI website.

President, 2017-2019

- Along with the input of the rest of the executive board, is working on creating a more inclusive and sustainable model for GODORT Michigan, which has included limiting in-person conferences to once a year due to low attendance and feedback from membership. Networks at conferences with government information librarians from Michigan who may or may not be members in GODORT Michigan and encourages their participation in the organization.

Big Ten Academic Alliance, Heads of Government Publications

Member, 2019-2020



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- Participates in in-person and virtual meetings to discuss issues related to government documents at Big Ten Academic Alliance institutions.

University of Minnesota Regional Advisory Group

Member, December 2018 – December 2020

- Meets four times a year to discuss issues and concerns related to US documents and our tri-state regional (Minnesota, Michigan, and South Dakota).
- With our Regional Librarian, helps plan the Spring Forums for Federal Depository Library Coordinators in the tri-state region.

MSU Libraries

Chair, Faculty Affairs Committee, August 2019 – August 2020

Member, Steering Committee, August 2019 – August 2020