



Name:	<u>Julia Frankosky</u>	Primary Position:	<u>Government Information</u>
Rank:	<u>Librarian I</u>	Primary Division:	<u>Collections</u>
Secondary Assignment:	<u>Cataloging</u>		

D. ANNOTATED GOALS AND OBJECTIVES and POSITION DESCRIPTION:

Goal I. Provide and maintain a collection of information resources that will support the identifiable research needs of the university community as well as those of scholars worldwide.

Continuing Objective 1: Maintain the physical collection and select/deselect appropriate materials in the areas of U.S. Federal Government, International Government, European Union, Canadian Government, and Political Science.

Specific Objectives:

- Review the Federal Depository Library Program (FDLP) selection profile before October 1 to add or remove items.
 - Completed a review of our profile on September 27, 2017.
- Monitor new monographs for purchase consideration for Political Science.
 - I have been monitoring monographs via GOBI and publisher's emails and brochures and purchasing appropriate materials in appropriate formats.
- Review databases such as Politico Pro for subscription consideration.
 - Reviewed Politico Pro but decided against subscription at this time due to duplicate content in other resources and cost constraints.
- Review the database desLibris for subscription consideration for Canadian government publications.
 - Reviewed desLibris but decided not to subscribe at this time due to cost.
- Monitor IGO and NGO publications for purchase considerations not covered by approval plans.
 - I have been monitoring these publications and purchasing electronic copies of items not on approval plans.
- Evaluate Proquest resources that pertain to U.S. federal documents and purchase databases that will enhance our collection, such as Legislative Insights 2018, and additional Digital National Security Archive modules.
 - I have purchased some Proquest modules and plan on purchasing more before the end of the fiscal year.
- Review and remove U.S. federal documents from Remote Storage, transferring items to keep to the Main Library Government Documents collection, sending unwanted items that are not owned by our Regional Library at the University of Minnesota, and properly dispose of unwanted materials per FDLP guidelines.
 - I continue to work through the government documents material removed from Remote Storage.
- Hire, train, and manage student employees to shelve and maintain government documents material on 3 West and 1 East.
 - I hired and trained 1 student in October 2017.



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Goal II. Provide instructional services and personal assistance to aid library users in identifying, locating, and using resources.

Continuing Objective 1: Provide library instruction and guides related to government information and political science.

Specific Objectives:

- Provide library instruction session with Suzi Teghtmeyer for SSC 499 (Food for thought) about finding and using Census statistics related to demographics and agriculture.
 - Class was taught on September 25, 2017.
- Provide library instruction session on laws and regulations for packaging for PKG 485 with Anita Ezzo and Breezy Silver.
 - Class was taught on October 5, 2017.
- Provide a library instruction session about finding and using Census statistics and resources for MC 384 (Metropolitan Society).
 - Class was taught on February 7, 2018.
- Update and combine the libguides for Patent and Trademarks.
 - Before January 2018, Robin Ford and I merged the two Patent and Patent and Trademark libguides into one guide with a focus on finding patent information.

Continuing Objective 2: Promote and facilitate access to MSU Libraries resources by the creation, enhancement, organization, and maintenance of high quality catalog data.

Specific Objectives:

- As a secondary assignment, catalog library resources such as video games and their peripherals, creating original bibliographic records, or enhancing inadequate copy catalog records, according to national and local standards and using appropriate cataloging guidelines.
 - I continued to catalog video games in 2017-2018.
- Help create documentation for local practices for video game cataloging.
 - Joshua Barton and I have created documentation which is updated as local practices change.
- Participate in the national Video Game Genre Working Group to analyze and propose video game genres for acceptance by Library of Congress.
 - As a group we have created over 80 authority records for video game genres. Library of Congress has declined to add these terms at this time so we are pursuing OLAC (the Online AudioVisual Catalogers group) to see if they will publish our vocabulary.
- Visit the Strong Museum of Play to discuss how they maintain and make accessible their vast collection of video games.



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- Myself, Jonah Magar, and Mike Laney visited the Strong Museum in Rochester, NY from May 11-13 to discuss issues related to owning a publicly-accessible collection of video games. My role was to discuss issues related to cataloging and metadata to find out how they handle games and their peripherals.

Continuing Objective 3: Provide maximum access to resources for our users through high-quality reference services.

Specific Objectives:

- Provide reference services at the Main Library Reference Desk and through virtual reference (chat and email).
 - I participated in Main Library Reference as a tertiary until August 1, 2017.
- Contribute to the improvement of reference services by sharing news and information that will be helpful to other librarians and our users via reference meetings and the reference blog.
 - I participated in the Reference meeting's Dazzling Database Showcase on December 21, 2017 on using Proquest Statistical Insight.
- Attend reference meetings and training sessions in order to increase my knowledge of researching all subject areas in order to provide more complete answers to patron questions.
 - I regularly attended reference meetings and training sessions while Reference was my tertiary (until August 1, 2017).

Goal III. Promote the use of the University Libraries and appropriate information resources.

Continuing Objective 1: Promote the MSU Libraries' resources and services to the MSU community.

Specific Objective:

- Promote library resources that relate to government information in my libguides, during reference interactions, and during instructions sessions, such as Social Explorer for finding statistics from the Census.
 - The classes and workshops that I taught this year all had an emphasis on government information and how to find it through the MSU Libraries.
- Participate in Finals Week activities.
 - I participated in the Finals Countdown on December 10, 2017.

Continuing Objective 2: Create exhibits that highlight both a significant event/topic and the libraries' collection

Specific Objectives:

- Create an exhibit on 1 East to highlight the 100th anniversary of the birth of President John F. Kennedy.



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- Exhibit ran from November 2017-January 2018.

Goal IV. Participate in appropriate service, professional, and scholarly activities.

Continuing Objective 1: Explore presentation and publication opportunities.

Specific Objectives:

- Write an article on cataloging 3D objects for the OLAC Newsletter.
 - Article was published in the December 2017 OLAC Newsletter.

Continuing Objective 2: Participate in conferences, classes, and training sessions to expand my knowledge.

Specific Objectives:

- Complete the Federal Depository Library Coordinator Certificate Program.
 - Successfully completed the program on March 28, 2017.
- Attend the spring and fall GODORT Michigan meetings.
 - Attended the spring meeting on May 5, 2017 in Muskegon.
 - Attended the virtual fall meeting on November 2, 2017.
- Attend the virtual spring and fall meetings with our regional library, the University of Minnesota.
 - Attended the spring meeting on June 2, 2017.
 - Attended the fall meeting on October 31, 2017.
- Attend ALA Annual and Midwinter and attend meetings related to government information and cataloging.
 - Attended ALA Annual June 22-26, 2017.
 - Attended ALA Midwinter February 9-12, 2018.
- Attend the FDLP spring and fall conferences.
 - FDLP virtual spring conference was held on April 19-21, 2017.
 - FDLP fall conference was held October 16-18, 2017 in Washington, D.C.
- Attend the fall OLAC conference.
 - Attended the OLAC conference October 26-29, 2017 in Arlington, VA.

Continuing Objective 3: Remain active in local and national organizations.

Specific Objectives:

- Serve as a member of the Membership Committee for the Government Documents Round Table (GODORT) of ALA.
 - I served as a member of this committee until July 2017.



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- Serve as chair of the Membership Committee for the Government Documents Round Table (GODORT) of ALA.
 - I am currently serving as chair of this committee until July 2018.
- Serve as member of the Nominating Committee for GODORT ALA.
 - I am currently serving as a member of this committee until July 2018.
- Serve as Member Services Director for the New Members Round Table (NMRT) of ALA, which involves supervising four NMRT committees (elected position).
 - I am currently serving in this position until July 2018.
- Serve as President of GODORT Michigan.
 - I am currently serving in this position until June 2018.
- Serve as Program Chair for GODORT Michigan.
 - I am currently serving in this position until June 2018.
- Serve on a search committee within the MSU Libraries.
 - I served as the Affirmative Action representative on the History Librarian search committee.