



Name:	<u>Julia Frankosky</u>	Primary Position:	<u>Government Information & Political Science</u>
Rank:	<u>Librarian II</u>	Primary Division:	<u>Collections</u>
Secondary Assignment:	<u>Cataloging</u>		

D. ANNOTATED GOALS AND OBJECTIVES and POSITION DESCRIPTION:

Goal I. Provide and maintain a collection of information resources that will support the identifiable research needs of the university community as well as those of scholars worldwide.

Continuing Objective 1: Maintain the physical collection and select/deselect appropriate materials in the areas of U.S. Federal Government, International Government, European Union, Canadian Government, and Political Science.

Specific Objectives:

- Review the Federal Depository Library Program (FDLP) selection profile before October 1 to add or remove items.
 - Completed a review of our profile on September 28, 2018.
- Monitor new monographs for purchase consideration for Political Science.
 - I have been monitoring monographs via GOBI and publisher's emails and brochures and purchasing appropriate materials in appropriate formats.
- Review databases for subscription consideration.
 - Reviewed World Politics Review, as well as databases covering topics Security Studies from Jstor, Praeger, and Alexander Street Press.
 - Reviewed possible data acquisitions including datasets from Dave Leip's Atlas and L2 (both products focus on election data).
- Monitor IGO and NGO publications for purchase considerations not covered by approval plans.
 - I have been monitoring these publications and purchasing electronic copies of items not on approval plans.
- Evaluate Proquest resources that pertain to U.S. federal documents and purchase databases that will enhance our collection, such as Legislative Insights 2019, and additional Digital National Security Archive modules.
 - I will purchase some Proquest modules (such as Legislative Insights 2019) before the end of the fiscal year.
- Review and remove U.S. federal documents from Remote Storage, transferring items to keep to the Main Library Government Documents collection, sending unwanted items that are not owned by our Regional Library at the University of Minnesota, and properly dispose of unwanted materials per FDLP guidelines.
 - I continue to work through the government documents material removed from Remote Storage.
- Review uncatalogued Canadian documents to send determine if they are useful to our researchers and should be cataloged and transferred to Remote Storage, or if they should be withdrawn and discarded.
 - Completed. I reviewed uncatalogued Canadian documents in selected call number ranges and evaluated future research potential for these items. Items which were kept were catalogued and sent to Remote. Items that were no longer



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wanted or for which there were digital equivalents in the Canadian Government's online repository were withdrawn.

- Hire, train, and manage student employees to shelve and maintain government documents material on 3 West, 2 West (microfiche), and 1 East.
 - I hired and trained 1 student employee in September 2018.

Goal II. Provide instructional services and personal assistance to aid library users in identifying, locating, and using resources.

Continuing Objective 1: Provide library instruction and guides related to government information and political science.

Specific Objectives:

- Provide library instruction sessions related to finding and using government information and political science resources.
 - Provide library instruction session on laws and regulations for packaging for PKG 485 with Anita Ezzo and Breezy Silver.
 - Class was taught on September 26, 2018
 - Class was taught on February 11, 2019.
 - Provide library instruction session on finding local and state information, such as Census data and education data for MC 498: Community Development and Civic Engagement in Lansing.
 - Class was taught on October 4, 2018.

Continuing Objective 2: Promote and facilitate access to MSU Libraries resources by the creation, enhancement, organization, and maintenance of high-quality catalog data.

Specific Objectives:

- As a secondary assignment, catalog library resources such as video games and their peripherals, creating original bibliographic records, or enhancing inadequate copy catalog records, according to national and local standards and using appropriate cataloging guidelines.
 - I continued to catalog video games in 2018-2019.
- Participate in a LCDGT pilot project to evaluate the utility of adding 385/386 (intended audience/creator information) fields to bibliographic records.
 - Completed. This pilot consisted of Autumn Faulkner, myself, Tim Kiser, and Nicole Smeltekop and we submitted a final report with our analysis in August 2018.
- Help create documentation for local practices for video game cataloging.



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- Ongoing. A document was created and is being updated to reflect work flows for unusual, but not uncommon issues that arise, such as video games from Rovi without Rovi call numbers or video games purchased by subject specialists.
- Participate in the national Video Game Genre Working Group to analyze and propose video game genres for acceptance by Library of Congress.
 - Completed. This working group finalized our authority records and had them published as on OLAC vocabular in December 2018.

Goal III. Promote the use of the University Libraries and appropriate information resources.

Continuing Objective 1: Promote the MSU Libraries' resources and services to the MSU community.

Specific Objective:

- Promote library resources that relate to government information in my libguides, during reference interactions, and during instructions sessions, such as Simply Map for finding statistics from the Census.
 - Ongoing. I presented at the Dazzling Database Showcase on Gallup Analytics and at the Social Sciences meeting on public policy resources.

Continuing Objective 2: Create exhibits that highlight both a significant event/topic and the libraries' collection

Specific Objectives:

- Create an exhibit on 3 West to highlight the 100th anniversary of the end of World War I.
 - Completed. The exhibit was on display from June till September.

Goal IV. Participate in appropriate service, professional, and scholarly activities.

Continuing Objective 1: Explore presentation and publication opportunities.

Specific Objectives:

- Write a book chapter for Magazines for Libraries on Peace and Conflict Studies periodicals.
 - Completed June 2018.

Continuing Objective 2: Participate in conferences, classes, and training sessions to expand my knowledge.

Specific Objectives:



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- Attend ALA Annual and Midwinter and attend meetings related to government information and cataloging.
 - Attended Annual, June 21-26, 2018.
 - Attended Midwinter, January 25-28, 2019.
- Attend the FDLP spring and fall conferences.
 - Attended the spring virtual conference, April 18-20, 2018.
 - Attended the fall conference in Arlington, October 22-24, 2018.
- Attend the GODORT of Michigan spring meeting conference.
 - Attended the conference in Lansing, June 8, 2018.

Continuing Objective 3: Remain active in local and national organizations.

Specific Objectives:

- Serve as chair of the Membership Committee for the Government Documents Round Table (GODORT) of ALA.
 - I served as chair until July 1, 2018.
- Serve as Secretary for ALA GODORT.
 - I am currently serving as secretary until July 1, 2019.
- Serve as member of the Nominating Committee for GODORT ALA.
 - I served as a member until July 1, 2018.
- Serve as Member Services Director for the New Members Round Table (NMRT) of ALA, which involves supervising four NMRT committees (elected position).
 - I served as chair until July 1, 2018.
- Serve as President of GODOROT Michigan.
 - I am currently serving as president until June 2019.
- Create a new website for GODORT of Michigan.
 - Completed in May 2018.