

# Librarian Annual Performance Self-Evaluation

## **ANNOTATED S.M.A.R.T. GOALS:**

Provide a list of your S.M.A.R.T. goals, and include a brief overview and explanation of your progress towards completing these goals. This section may include highlights of areas with which you are most satisfied, as well as areas for improvement. (See Chapter 3 in the Librarian's Handbook.) No more than 5 goals. **3 page limit.**

Goal 1: Migrate and update the government documents websites and Political Science inclusive teaching resources to the new Drupal site.

### **Notes:**

Complete. I completed updating and migrating the government documents websites to the new Drupal site. I also searched for new resources on inclusive teaching in Political Science and updated and migrated that page.

Goal 2: Update the following collection development statements and include a DEI statement:

- International Documents
- Military Studies
- Packaging
- Political Science/Public Policy
- U.S. Government Documents

### **Notes:**

Complete. I updated my collection development statements and wrote area-specific DEI statements for each statement. I also had a meeting with Susan Kendall and Kathleen Weessies to discuss my updated statements.

Goal 3: Begin selecting materials for the Military Studies collection (U and V call numbers).

### **Notes:**

I began selecting materials for Military Studies using the MILMO fund. At the start of the new fiscal year for 2023/2024, after discussion with Susan Kendall, the small MILMO fund was merged with the fund for Political Science (POLMO). I continue to purchase appropriate resources for Military Studies.

Goal 4: Write and submit article for publication to the peer-reviewed journal *DttP: Documents to the People* on how the Bureau of Home Economics influenced fashion.

**Notes:**

Complete. I have submitted my article for consideration and it is currently undergoing peer-review.

Goal 5: Volunteer to serve on the Catalog Development Advisory Working Group (CDAWG).

**Notes:**

Complete. I was selected to serve on CDAWG because of my unique perspective as a subject librarian who also catalogs materials in a special format.